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# **EXECUTIVE SECRETARIAT**

## **Routing Slip**

TO:

|    |           | ACTION | INFO | DATE | INITIAL |
|----|-----------|--------|------|------|---------|
| 1  | DCI       |        |      |      |         |
| 2  | DDCI      |        |      |      |         |
| 3  | EXDIR     |        | ✓    |      |         |
| 4  | D/ICS     |        |      |      |         |
| 5  | DDI       |        | ✓    |      |         |
| 6  | DA        |        | ✓    |      |         |
| 7  | DDO       |        | ✓    |      |         |
| 8  | DDS&T     |        | ✓    |      |         |
| 9  | Chm/NIC   |        |      |      |         |
| 10 | GC        |        |      |      |         |
| 11 | IG        |        |      |      |         |
| 12 | Compt     |        |      |      |         |
| 13 | D/EEO     |        |      |      |         |
| 14 | D/Pers    |        |      |      |         |
| 15 | D/OEA     |        |      |      |         |
| 16 | C/PAD/OEA |        |      |      |         |
| 17 | SA/IA     |        |      |      |         |
| 18 | AO/DCI    |        |      |      |         |
| 19 | C/IPD/OIS |        |      |      |         |
| 20 |           |        |      |      |         |
| 21 |           |        |      |      |         |
| 22 |           |        |      |      |         |

**SUSPENSE**

Date

**Remarks:**

Executive Secretary

5/31/83  
Date

STAT



DEPARTMENT OF STATE

Washington, D.C. 20520

Executive Registry

83-2786

DD/A Registry

83-1400

May 27, 1983

MEMORANDUM FOR: All Department and Agency Executive Secretaries

SUBJECT: Travel to Lebanon

Because of the stringent constraints imposed on the operations of the U.S. Embassy in Lebanon by the recent terrorist bombing there, the U.S. mission is not able for the foreseeable future to provide support for numbers of official U.S. visitors.

Therefore, it is requested that all U.S. Government employees below Assistant Secretary level obtain prior clearance from the Under Secretary of State for Management for official travel to Lebanon. Agencies may seek clearance by calling (202) 632-2670, the Lebanon country directorate, which will have primary responsibility for processing travel requests.

Agencies should continue the practice of referring travel clearance requests for officials at the Assistant Secretary level and above to the National Security Council.

*Cherry*

Charles Hill  
Executive Secretary

83-1400

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